

Section 4.4

Donated Materials

The GAPL accepts donated materials. Once the materials are donated to the library, they become the property of the library. Disposition of the donated items will be the discretion of the Director. Library staff will determine if material is to be used in the library collection, sold at the annual used book sale, or disposed of.

The library cannot be responsible for the appraisal of donated materials for income tax or any other purposes. Library staff are not trained to appraise donated materials for a dollar amount. Library staff will provide a letter/receipt indicating the number of items donated.

The library will not accept the following materials:

- Textbooks
- Reader's Digest Condensed Books
- Magazines
- Personal papers
- Paperbacks without covers
- Encyclopedia sets
- Electronic equipment such as computers, tablets, etc.

Any material that is dirty, dusty, and/or has an odor will not be accepted.

Approved 11/16/2021
Greenville Area Public Library Board of Directors